

**Grant Application
for
Projects & Programs / Machinery & Equipment**

The TMA Education Foundation is dedicated to improving, sustaining, and promoting manufacturing technology education and encouraging the pursuit of careers in the industry. In 1987 TMA, a non-for-profit trade association serving the needs of small to midsize manufacturing companies in Illinois formed the Education Foundation under the vision to increase awareness of manufacturing careers in high schools, promoting manufacturing careers and encourage manufacturing technology training.

For Projects & Programs:

The TMA Education Foundation will consider proposals for programs that address the following goals:

- increase the pool of qualified candidates for precision manufacturing and related careers
- increase awareness of and improve the image of manufacturing careers
- sustain and expand manufacturing technology education
- encourage men and women to pursue careers in manufacturing

The Foundation is particularly interested in supporting programs that address the following:

- manufacturing and related education programs
 - image building and career awareness in the area of precision manufacturing
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For Machinery & Equipment:

The TMA Education Foundation will consider grant requests as follows (award percentage may vary at the discretion of the TMA Education Foundation trustees):

- Total cost of the purchase price of machine tool equipment

All grantees must comply with the following stipulations:

1. Any changes to the original intent of the grant request and/or use of the award must be approved by the TMA Education Foundation.
2. Upon the purchase of the equipment, a copy of the invoice must be submitted to the TMA Education Foundation to expedite the release of the grant award.
3. Proof of purchase such as a receipt of payment or a zero balance statement from the machinery vendor is acceptable; a cancelled check is not acceptable.
4. Upon receiving a grant award check from the TMA Education Foundation, a letter of acknowledgement must be sent to the TMA Education Foundation.
5. The serial number of the machine must be given to the TMA Education Foundation.

Anticipated cost of equipment \$ _____ Grant request amount \$ _____

Please attach copies of at least two bids/quotes on the equipment, or the explanation for a single quote.

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Please check the appropriate box for the type of grant you are applying for:

Projects & Programs

Machinery & Equipment Purchase

Name of Organization/School		Date
Address		
City		State/ZIP
Phone	Fax	E-Mail
Contact name		
Title		

For Projects & Programs:

Summarize your organization's mission and overall goals and objectives:

Identify the region and population that your organization serves:

Summarize the program or project for which you are requesting funds. Include the purpose and expected outcomes:

How will this project or program build a career awareness in the area of precision manufacturing?

Describe your current or recent programs or projects. Include major achievements of the past two years:

Describe your program's partnerships with other organizations:

Describe your criteria for the success of the proposed activity and how you will measure its effectiveness:

For Machinery & Equipment:

Description (manufacturer, size, options, etc.) and intended use of equipment to be purchased:

Description of program (include types of courses, number of students, program accomplishments, etc.)

Please attach:

- manufacturer's equipment specification sheet
- copies of two bids/quotes on equipment (or explanation of single bid or quote)
- any collateral materials on the promotion, structure, and success of your program
- documentation of tax-exempt status of your program, if available

The TMA Education Foundation accepts grant applications from October 1 – October 31. Grant proposals are considered in November, with funds being dispersed the following approval. If your grant is approved, a copy of the purchase order will be required to release funds.

If you have any questions, please call TMA at 847-993-2140.

Submit proposals to:

TMA Education Foundation
1615 Wilkening Rd.
Schaumburg, IL 60173

Proposals can be faxed to TMA Education Foundation at 847-825-0041 or emailed to giving@tmaef.org.

TMA Education Foundation Grant Proposal
1615 Wilkening Rd. Schaumburg, IL 60173
P: 847-993-2140 F: 847-825-0041 www.tmaef.org